



केन्द्रीय विद्यालय **KENDRIYA VIDYALAYA**

उत्तर महाराष्ट्र विद्यापीठ पो. बॉ. ८० जलगांव - ४२५ ००१

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F. No. 27079/2018-19/KVJ/

Date: 16.01.2018

**INVITATION FOR TENDER FOR PRINTING WORKS IN THE VIDYALAYA**

Sir/Madam,

Kendriya Vidyalaya NMU JALGAON is an Educational Institution under Kendriya Vidyalaya Sangathan a Society registered under Societies' Registration Act, 1860 and Autonomous Body under Government of India. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others

1. Sealed competitive quotations from the service providers are invited by the Principal Kendriya Vidyalaya NMU JALGAON on behalf of Kendriya Vidyalaya Sangathan for the supply of the following items:

Brief description of service
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<b>Invitation for quotation for PRINTING WORKS in the Vidyalaya As per Details Enclosed</b>
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2. Bid Price

a. The contract shall be for the supply of the above mentioned items/services to the **KV NMU JALGAON**. The bidder shall quote the item / services in the format of quotation (Enclosed). Corrections, if any, shall be made by crossing out, initialing with date and rewriting:

b. All duties, taxes and other levies payable by the bidder shall be included in the total price. However, the tax and duties livable should be quoted separately.

c. The rates quoted by the bidder shall be fixed for the **duration of the contract i.e for one year** from the date of award of the contract.

d. The prices should be quoted in Indian Rupees only.

e. Each bidder shall submit only one quotation;

f. Quotations are not acceptable if submitted through e-mail/Fax etc.

g. The bid should be submitted along with EMD for **Rs.10000/-** by bank draft or Bank guarantee in favour of “Principal Kendriya Vidyalaya NMU JALGAON VVN Account” payable at Jalgaon. The EMD paid will be refunded in the case of unsuccessful bidders within 90 days from the date of opening of Quotation. Quotation without EMD shall be rejected

**Note: Earnest money is exempted for registered firms of KV NMU JALGAON only.**

h. The firm/Contractor should enclose supporting documents regarding registration certificate for similar contract work /VAT/ST/IT- PAN /TAN / without fail.

i. The bidder shall attach the duly signed Pre-contract Integrity Pact as Annexure to the Tender Document.

j. The Contractor may visit the Vidyalaya for measurement of the area/collecting details if required.

### 3. Validity of quotations

The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.

### 4. Evaluation of quotations:

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) Properly signed, and
- b) Conform to the terms and conditions and specifications.

The evaluation would be done items wise. The items/services for which no rates have been quoted would be treated as zero. The contractor shall keep in mind that the rates quoted shall be competitive and do not in any manner whatsoever compromise with the quality of items and services to be provided by him as per the terms and conditions. KV NMU JALGAON will award the contract to the responsive bidder whose total cost for all the items put together is the lowest. However, this does not restrict the purchaser from imposing any further conditions before awarding the contract.

### 5. Award of contract:

(a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 3(b) and 5 above;

(b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;

c) The Notification of Award shall clearly specify any change in the unit price or any other terms and conditions accepted.

(d) Normal commercial warranty/guarantee shall be applicable to the supplied goods/services.

(e) Payment shall be made within 15 days after the supply/works is completed.

(f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

(g) The successful bidder has to deposit performance security @ 5% of the total value of the contract in favour of "Principal Kendriya Vidyalaya NMU JALGAON VVN " payable at in the form of DD/Bank Guarantee, at the time of award of contract. The EMD of **Rs.10000/-** will be adjusted against the security Deposit amount, if paid by Demand Draft/Bank Guarantee.

6. Last date and time of receipt of quotations:

You are requested to submit the **sealed quotations send by SPEED POST OR COURIER** super scribed on the envelop as "**Quotation for Printing works of Kendriya Vidyalaya NMU JALGAON**" The due date for receipt of Quotation is 16.08.2018 latest by 2.00 pm. The quotation shall be opened at 3.00 pm on same day. The bidders or their representatives who choose to be present at the time of opening of quotation are invited to do so. The purchaser looks forward to receiving the quotation and appreciates the interest of the bidders in the KVS.

Yours faithfully,

(MATHEW ABRAHAM)

PRINCIPAL

For and on behalf of the

KendriyaVidyalayaSangathan.